

**Explore North Coast Board Meeting Minutes**  
**Date July 1, 2020**

**Present:** Kathleen Kinkela-Love, Larry Buwalda, John Schmidt, Scott Haggerty, Celine Pele, Steve Smith

**Absent:** Jennifer Tavares, Marcella Ogata-Day

6:00 P.M. President Scott Haggerty called the video conference meeting to order.

## **Reports**

**Treasurer/Secretary Report:** John reported that a net loss of \$3.41 to date and that a net loss of \$3.65 was budgeted for the year. John had no concerns about the budget at this time.

New memberships have slowed with only three new members to date; last year at this time we had 13 new memberships. John attributed the decline to the COVID-19 impact on recruitment opportunities, such as OLLIE. Total membership is currently 118 with 72 active members.

**Paddle Host Coordinator Report:** There was nothing to report since all paddle events since the last meeting had been cancelled due to the COVID-19 pandemic.

## **New Business**

*Discussion/Direction/Decisions on how to proceed with ENC activities and communication with members over the next couple of months.*—After some discussion, the Board agreed that ENC would begin to offer paddling events beginning July 19, subject to the Explore North Coast Guidelines for Paddle Events During the COVID-19 Pandemic.

*Board Review of the Explore North Coast Guidelines for Paddle Events During the COVID-19 Pandemic.*—The Board's review focused on the list of comments and questions on the Guidelines submitted by the paddle hosts. The salient comments included:

- On the recommendation to use two paddle hosts instead of one to help manage the additional workload required by the Guidelines: The Board agreed but left the discretion to the paddle hosts.
- On how to document participant self-assessment of their health: Documentation is not intended in the Guidelines. Participants will be reminded of COVID-19 symptoms and asked about their health at the start of the paddle event.
- On the recommendation to standardize the pre-trip email: The email will be standardized.
- On whether out-of-town participants should be expected to have quarantined themselves for two weeks prior to the event: Since an RSVP will be required for all paddle events, this is not expected to be an issue. If it becomes an issue, the paddle hosts have the discretion to decide on participation.
- On whether the paddle host can limit the number of participants to fewer than the eight recommended in the Guidelines: The Board felt the paddle hosts should have that discretion.

- On whether the responsibility for all personal protection equipment (PPE), including hand sanitizer be provided by individual participants: The Board felt that participants should provide all PPE including hand sanitizer.
- On whether masks are really necessary if social distancing on land were followed prior to launching: The Board felt that masks were still necessary, in part, to remind participants to be cognizant of social distancing and to be careful. In addition, wearing masks demonstrates to the public that ENC is attempting to be careful and responsible during the pandemic. The Board also recommends that paddle hosts and participants consider wearing a neck gaiter on the water which can be placed above the nose and mouth during a rescue or situation where social distancing might not be possible.
- On the recommendation to clarify what the Guidelines intend with respect to following Shelter in Place orders: The word ‘current’ will be added to the Guidelines in reference to the Shelter in Place orders and include a web link to the Humboldt County SIP expectations.

### **Continuing Business**

*Guidebook sales.*—No report, since most businesses were closed during the state’s SIP orders.

*Paddle Host Mentorship Update*—No report, since all paddles since the last Board meeting were cancelled.

*New Member Welcome Program.*—No report.

*“Social Thingy” Rescheduling for the fall.*—ENC will not reschedule the Social Thingy this year due to the COVID-19 pandemic.

*Gear Swap/Boat Demo Rescheduling for the fall.*—EMC will not reschedule the Social Thingy this year due to the COVID-19 pandemic.

*Mendocino Weekend Campout Rescheduled for the fall.*—ENC will not schedule any camping events due to the COVID-19 pandemic.

*Membership Management Software Update.*—John said that as far as he knew, Marcella was pleased with the software.

**Adjournment**

Scott adjourned the meeting at 7:30 p.m.

The next meeting of the Board of Directors will be on September 15, 2020 at 6:00 p.m. via video conference.

Minutes taken and submitted by Steven A. Smith

Minutes Adopted: \_\_\_\_\_ Date: \_\_\_\_\_

Board Officer

DATE