

## **Explore North Coast Grants Policy**

One of the purposes of Explore North Coast (ENC) is to promote paddling safety and education. In that regard, ENC will make available financial support through grants from its general fund to members with financial needs for paddling skills instruction. At the beginning of each calendar year, the Board of Directors shall decide how much money will be made available for grants during the year.

### **Procedure**

1. Any ENC member with financial needs is eligible to apply for a grant, providing they have been a club member for at least three months.
2. No more than one grant shall be awarded to any individual in a calendar year.
3. Grant amounts shall be limited to no more than half of the skills instruction cost.
4. Grant payments for skills instruction shall be made directly to the instructor.
5. Members requesting a grant shall complete a grant application and submit the completed forms to the Board of Directors.
6. Approval of a grant shall be based on a majority vote of the Board of Directors.
7. If an applicant is a member of the Board of Directors, he/she shall recuse themselves from the grant approval process.
8. All applicants shall be notified whether or not their grant has been approved.

### **Announcement and Posting**

The availability of grants will be posted on the ENC website and announced, from time to time, at monthly membership meetings and in correspondences to ENC members. Grant applications will be downloadable from the ENC website.