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Explore North Coast Grants Policy

In keeping with the goals of Explore North Coast (ENC) to promote paddling safety and education, provide educational skills opportunities for ENC members, and foster a responsible paddling association and community, ENC will make available financial support through grants from its general fund to members with financial needs for paddling skills instruction. At the beginning of each calendar year, the Board of Directors shall decide:

1. How much money will be made available for grants.
2. Set a maximum amount per grant.
3. Review a general announcement and posting plan (to update the grant docs, make available for download, and broadcast the information to our members).

Procedure

1. Any ENC member with financial needs is eligible to apply for a grant, provided they have been a club member for at least three months.
2. No more than two grants shall be awarded to any individual in a calendar year.
3. The Board should at the beginning of the year decide how much money is set aside for the grant, and should also set a maximum limit. Grant amounts shall be limited to no more than half of the skills instruction cost. For example: "Grant amounts shall be limited to no more than half of the skills instruction cost but not exceeding \$_____ per grant (maximum amount determined)."
4. ENC will make grant payments directly to the instructor or organization.
5. Members requesting a grant shall complete a grant application and submit the completed forms to the Board of Directors.
6. Grant awards are valid for a period of sixty (60) days after the instruction date specified in the application. Any extension of the grant shall be requested in writing to the Board of Directors.
7. If the terms of the grant cannot be met, the grant recipient shall advise the ENC Board of Directors and the award will be canceled.
8. Approval of a grant shall be based on a majority vote of the Board of Directors.
9. If an applicant is a member of the Board of Directors, he/she shall recuse themselves from the grant approval process.
10. All applicants shall be notified whether or not their grant has been approved.

Announcement and Posting

The availability of grants will be posted on the ENC website and announced, from time to time, at monthly membership meetings and in correspondences to ENC members. Grant applications will be downloadable from the ENC website.